### Intro to Programs and Projects



Improving your process requires collaboration and governance. To effectively manage your efforts, you must align strategic plans with organizational goals. In other words, governing your process ensures that every improvement you make is helping you reach company goals. We accomplish this governance through programs and projects. Programs are the company's strategic objectives, which are then facilitated by **project management**, which is organized and executed by **processes**.

This structure is critical for proper governance and organized collaboration, and EZFlow helps you build it easily and efficiently.

# **Program and Project Terminology**

When it comes to business process management, it's important to understand the terms program and project. Program is a larger umbrella term that refers to a common goal for multiple projects within a portfolio—these represent your strategic objectives. A project, on the other hand, represents a smaller segment of a program. Understanding the dynamics of programs and projects is the key to effective management and goal alignment.

Program	Project
<ul> <li>Longer life cycle</li> </ul>	<ul> <li>Shorter life cycle</li> </ul>
<ul> <li>Contains multiple projects</li> </ul>	<ul> <li>Contains multiple tasks</li> </ul>
<ul> <li>Impacts various processes</li> </ul>	<ul> <li>Impacts fewer process</li> </ul>

#### A Value-Led Approach

Aside from keeping things organized and efficient, effective project management offers an opportunity for goal alignment. Every task is tied to a project and every project is tied to a goal, and each of these goals should always ladder up to the organization's programs and strategic goals.

<ul> <li>Project Details</li> </ul>								3	
Employee F The employee or		uire new employees and the	necessary knowledge,	skills, and behaviors to become ef	fective organizational			Projec Katie	
PROJECT INFO	INFO				PROGRESS DETAILS Edit				
Initiative Process Enhancement	Value Chain nt testing_purpose		ess 0 ( V1.0 )	Project Health Good	Efforts Spent <mark>0</mark>		Project Priority Low		
Process Id 228	Start Date <mark>Sep 9, 2021</mark>		End Date Project I Sep 10, 2021 testing		Status New		Progress Percentage 0%		
Resources 2									
Tasks								+ Create	
Category	Task Name	Resource	Status	Percentage Complete	Last Updated	Last Updated by	Created by	Status	
RPA Implementation	Employee onboarding	Rachel M Rb Js Js Gd +	Approved	15%	09th Jan, 12 pm	Rachel	Rachel	ፍሮወ	
Analysis	PI Analysis	Jimmy James +	Active	50%	09th Jan, 12 pm	Jimmy	Jimmy	命匠前	
BPM Design	Employee	Tim 🔸	Approve	75%	09th Jan, 12 pm	Tim Miller	Tim Miller	ፍሮወ	
Resources							+/	Add New D	
Category	Task Name	Resource	Status	Percentage Complete	Last Updated	Last Updated by	Created by	Status	
RPA Implementation	Employee onboarding	Rachel M Rb Js Js Gd +	Approved	15%	09th Jan, 12 pm	Rachel	Rachel	ፍሮወ	
Analysis	PI Analysis	Jimmy James 🔸	Active	50%	09th Jan, 12 pm	Jimmy	Jimmy	ፍርወ	
BPM Design	Employee	Tim +	Approve	75%	09th Jan, 12 pm	Tim Miller	Tim Miller	ፍሪወ	

# **Data-Based Change**

By tying each program and project back to the governance structure within EZFlow, businesses receive a clear trail of data along the way. This new data helps businesses to understand what's working, what's not, and where to make improvements.

# **Getting Started**

From aligning project goals with broader strategic initiatives, to assigning roles and mapping out implementations, project management can be a complicated procedure. By utilizing EZFlow, businesses have access to the straightforward and easy processes designed to help.



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